



**RIVIERA BEACH HOUSING AUTHORITY**  
Building Excellence

Riviera Beach Housing Authority  
2005 West 17<sup>th</sup> Court  
Riviera Beach, FL 33404  
Regular Board Meeting  
Official Meeting Minutes  
Tuesday, October 17, 2023

Meeting comes to order by Chairman Jeffery B. Jackson at 7:08 p.m.

**I. Call To Order:**

- a. **Moment of silence:** Pledge of Allegiance: Commissioner Thurmond
- b. **Roll call and recording of absences:**

Roll Call by executive director John W. Hurt. **Present:** Chairman Jeffery B. Jackson, Vice Chairman Horace L. Towns, , Commissioner Glen L. Spiritis, and Commissioner Jessica Thurmond. Commissioner Alexis Lockhart was absent. Quorum.

In attendance were RBHA Board Attorney Matthew C. Russell and Raymond Wells, RBHA Operations Manager, Terry Booty, Urban Farmers, Inc and Ms. Margaret Shepherd, RBHA resident was also in attendance.

Ms. Barbara Horne was on the conference call.

**c. Disclosures By Any Board Members**

- Commissioner Spiritis: Development Consulting in New York, Partner/Project Manager in housing development in Lake Park, Florida. Projects may have HUD assistance.
- Chair Jeffery Jackson: Chair of Thousand Oaks HOA and RBHA owns a home in Thousand Oaks.

**II. Consent Agenda: Approval**

- a. Minutes- Regular Meeting, September 19, 2023
- b. Financial Report – September 2023  
Motion Commissioner Thurmond, Seconded by Vice-Chair Towns. Approved 4-0



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**III. Approval of the Agenda, Additions/Deletions**

- a. Executive Director Hurt request that Agenda Item VI. A. Review and discussion of RBHA Travel Policy be removed and discussed at a future meeting.

Motion to reorder and approve by Commissioner Thurmond, seconded by Vice-Chair Towns. Approved 4-0.

**IV. General Public Comments For RBHA: *None***

**V. Unfinished Business: *None***

**VI. New Business:**

- a. Review and Discussion of the FY2023-24 Operating Budgets
- i. Executive Director Hurt requested the Board have a budget workshop to review the various operating budgets.
  - ii. Motion to have Budget Workshop on October 23, 2023, at 5:30 P.M., Motion by Commissioner Thurmond, seconded by Vice-Chair Towns. Approved 4-0,

**VII. Executive Director's Report- Executive Director John W. Hurt**  
Updated ED Report and Operations Manager Report provided.

**VIII. Authority Report- Attorney Matthew C. Russell**  
No comments.

**IX. Committee Reports**

- A. Community Relations Committee- Commissioner Thurmond: No Update.
- B. Development Committee- Commissioner Jackson: Discussed some development initiatives.
- C. Finance Committee- Commissioner Towns: will meet with ED prior to Workshop.
- D. Section 3 Committee- Commissioner Spiritis: No Update.
- E. HCV Program Recovery Committee- Commissioner Spiritis: No update.
- F. Marketing Committee- Commissioner Towns: Will identify selected marketing resources.
- G. (501) (C) (3) Committee- Commissioner Jackson: No Update.

**X. Meeting adjourned at 8:20 PM**