



Riviera Beach Housing Authority
2005 West 17th Court
Riviera Beach, FL 33404
Regular Board Meeting
Official Meeting Minutes
Tuesday, December 19, 2023

Meeting comes to order by Chairman Jeffery B. Jackson at 7:30 p.m.

I. Call To Order:

- a. **Moment of silence:** Pledge of Allegiance: Commissioner Thurmond
- b. **Roll call and recording of absences:**

Roll Call by executive director John W. Hurt. **Present:** Chairman Jeffery B. Jackson, Vice Chairman Horace L. Towns, , Commissioner Glen L. Spiritis, and Commissioner Jessica Thurmond. Commissioner Alexis Lockhart was absent. Quorum.

In attendance were RBHA Board Attorney Matthew C. Russell and Raymond Wells, RBHA Operations Manager, Terry Booty, Urban Farmers, Inc. Mrs. Margaret Shepherd, RBHA Resident, and Ms. Delsia Hamilton from the public. Mr. Jerome Bell, Community Manager, Heron Estates.

Ms. Barbara Horne, from the public, was on the conference call.

c. Disclosures By Any Board Members:

- Commissioner Spiritis: Development Consulting in New York, Partner/Project Manager in housing development in Lake Park, Florida. Projects may have HUD assistance.
- Chair Jeffery Jackson: Chair of Thousand Oaks HOA and RBHA owns a home in Thousand Oaks.

II. Consent Agenda: Approval:

- a. Financial Report November 2023
- b. Minutes- Regular Meeting, November 14, 2023
Motion Commissioner Spiritis, Seconded by Vice-Chair Towns. Approved 4-0



III. Approval of the Agenda, Additions/Deletions:

Motion to reorder and approve by Vice-Chair Towns, seconded by Commissioner Thurmond, Approved 4-0.

IV. General Public Comments For RBHA:

A. Mrs. Margaret Shepherd raised concerns about maintenance and conditions she received from Heron Estates Senior residents while at the Linsey Davis Senior Center. Mr. Jerome Bell, Community Manager of Heron Estates responded. Discussion with the Board, Mr. Bell, and Mrs. Shepherd.

V. Unfinished Business: *None*

VI. New Business:

A. Resolution 2023-19: Approval to Transfer Funds from Restricted Account for FY2023-2024 Operating Budget.
-Motion by Commissioner Thurmond. Seconded by Commissioner Spiritis.
Roll Call: Passed 4-0

VII. Executive Director's Report- Executive Director John W. Hurt:

Updated ED Report and Operations Manager Report provided. Mr. Terry Booty reported on RBHA Development projects.

ED submitted Memorandum regarding Staff Compensation Recommendations. Vice Chair Towns motioned to table review until next board meeting. Seconded by Commissioner Spiritis. Approved 3-1 with Chair Jackson opposed.

Vice Chair Towns motioned for approval of Holiday Bonuses for Staff, seconded by Spiritis, Approved 4-0.

VIII. Authority Report- Attorney Matthew C. Russell:

Gave Seasons Greetings to Board. Requested a call from Board Chairman.

Commissioner Thurmond exited meeting at 8:45 pm, returned 8:47pm

IX. Committee Reports:

A. Community Relations Committee- Commissioner Thurmond: No Update.
B. Development Committee- Commissioner Jackson: confirmed Development Report from Staff.
C. Finance Committee- Commissioner Towns: Wants to review Budget with ED.



D. Section 3 Committee- Commissioner Spiritis: No Update.

E. HCV Program Recovery Committee- Commissioner Spiritis: No update.

F. Marketing Committee- Commissioner Towns: Will identify selected marketing resources.

G. (501) (C) (3) Committee- Commissioner Jackson: ED report that Harborside Affordable Housing Development has received 501 (c)3 designation.

Ms. Horne commented that the sound for the conference call was inaudible for much of the meeting. She would like to make recommendations for improvement.

X. Meeting adjourned at 8:50 PM